

**Water District No. 1 Of Midland County
Board of Trustees Meeting Minutes**

Board Members Present:

Jennifer Clever, Jerome
Brett Fales, Lincoln
Rita Goul, Hope
Carl Hamann, Sanford
Doug Kruger, Lee
Nate Meredith, Lincoln
Art Peters, Edenville
Heidi Pitt, Lee
Steve Rice, Jerome
Dave Rothman, Hope
Bonnie Whaley, Sanford

Date:

Staff Present:

Rowan Everleigh
Nate French

Drafted: //9-17-25

Approved: ~~10/15~~ 25

Public:

None

ZUP


Board Members Absent:

Steve Dunkle , Edenville

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Meeting called to order at 6:30 PM by Hamann

PLEDGE TO THE FLAG AND ROLL CALL: The Pledge was performed. 11 members were in attendance, a quorum.

MINUTES: It was moved by Peters, second by Rice, to approve the minutes of the August 20, 2025 Board meeting. The motion was approved by voice vote.

OPERATIONAL BILLS: Clever presented the bills and payroll for Boad approval.

Moved by Clever, second by Rothman, to approve payment of bills totaling \$114,975.03, checks 14272-14277, 14282-14288 and 4 EFTs. Motion approved by roll call vote, 11/0. It was moved by Clever, second by Rothman, to approve payroll totaling \$54,951.77, checks 14268-14271, 14278-14281, 8 direct deposits and 9 EFTs. Motion approved by roll call vote, 11/0.

CORRESPONDENCE: None.

STAFF REPORTS: Everleigh- 903 past-due notices have been sent, a significant drop from the last billing cycle. This is possibly due to may be due to 1.) presorting our bills by zip code before sending to the post office and 2.) mailing customers a calendar showing when bills are mailed and dues dates for the calendar year. Many customers said they appreciated the calendar.

French- seasonal staff is working to finish typical fall tasks. Full time staff is exercising valves and hydrants. Some old meters are being changed out for new ones. The increased water sampling &

analysis for EGLE is complete for this year and WD1 will go back to a reduced sampling rate. In 2026 French is working on the GIS system and after-hours internship at the Midland water plant. Fall flushing and chlorine residual study will begin soon. Staff repaired a 12 inch valve leak caused by rusted-out bolts.

COMMITTEE REPORTS:

Executive Committee: Hamann-no report

Operations and maintenance: Rice- Committee met last week, minutes sent to Board. The annual tower inspections have been completed on schedule, Lee tower will be ready for its 5-year inspection in 2026. Noted that towers typically need re-painting every 15-20 years (inside and out). WD1 should set aside money for at least 1 re-painting every 5 years, Jerome was re-painted outside in 2024, at least one more tower will need paint in the next 5 years. The shop door needs replacement, as it is failing. There was a motion by Rice, second by Peters, to approve up to \$2,600 for a replacement commercial-grade door (current door is residential grade). Buildings have a mix of 4" and 5 " rain gutters, want to upgrade to all 5 inch to reduce maintenance work to unclog gutters. Will be inspecting valves installed in the 1990's and earlier, as Clow-brand valves that age seem to be failing due to corrosion. Continuing the replacement of old meters

Business and Finance: Clever- Committee met 9/16/2025. Reviewed the Revenue & Expenditure report. Recommended changing insurance agents from Bone and Bailey to BHS, who formerly were our agents . There was general agreement to this proposal. Michigan CLASS is currently paying 4.3456% interest on our deposits. Rothman reviewed the Aug. 29, 2025 B&F meeting to discuss the rate-setting project French has done- the meeting included a representative from Michigan Rural Water, the organization that provided the Excel rate-setting workbook and provided French's training. Rothman reviewed upcoming WD1 expenses that should be planned for and the general reserve fund that has been drawn down too low and should be built back up. Noted that a new rate proposal will be presented in the October Board meeting to be approved for the November billing cycle.

Policy: No report

Human Resources: Met Sept. 17. Reviewing the job descriptions for WD1 employees.

NEW BUSINESS: None

OTHER ITEMS: None

PUBLIC COMMENT: No public present

ADJOURN: Adjourned at 7:23 PM.

