

**Water District No. 1 Of Midland County  
Board of Trustees Meeting Minutes**

Date:

**Board Members Present:**

Jennifer Clever, Jerome  
Steve Dunkle , Edenville  
Carl Hamann, Sanford  
Doug Kruger, Lee  
Heidi Pitt, Lee  
Dave Rothman, Hope  
Bonnie Whaley, Sanford

**Staff Present:**


Rowan Everleigh  
Nate French

**Public:**

None

**Drafted:** 10/16/2025

**Approved:** 11/12/2025

LDR  


**Board Members Absent:**

Brett Fales, Lincoln  
Rita Goul, Hope  
Nate Meredith, Lincoln  
Art Peters, Edenville  
Steve Rice, Jerome

**MEETING LOCATION:** Jerome Township Hall

**CALL TO ORDER:** Meeting called to order at 6:30 PM by Hamann

**PLEDGE TO THE FLAG AND ROLL CALL:** Pledge performed, seven members were present, a quorum.

**MINUTES:** Moved by Kruger, second by Pitt, to approve the minutes of the September 17, 2025 Board meeting. The motion was approved by voice vote.

**OPERATIONAL BILLS:** It was moved by Clever, second by Rothman, to approve WD#1 bills totaling \$112,197.20, checks 14301-14306, 14311-14323 and 7 EFTs. Motion approved by roll call vote, 7/0. Moved by Clever, second by Rothman, to approve payment of WD#2 bills totaling \$66,900, checks 1561-1564. Motion approved by roll call vote, 7/0. Moved by Clever, second by Rothman, to approve payroll totaling \$54,148.58, checks 14289-14299, 14307-14310, 11 direct deposits and 8 EFTs. Motion approved by roll call vote, 7/0.

**TAX ROLLS:** The Board was provided with updated tax rolls totaling \$8,480.48 for unpaid water bills to be transmitted to Midland County to be collected via property tax bills. Moved by Rothman, Second by Dunkel to approve the tax rolls. Motion approved by roll call vote, 7/0.

**CORRESPONDENCE:** None

**STAFF REPORTS:** Everleigh- 532 shutoff letters sent, as of today 95 bills are still outstanding. Current bank account balances are on the handout she distributed. Staff is still entering permit data.

French- Work in the field is proceeding as usual. Seasonal help is pumping down hydrants in preparation for winter. Meter repairs are also underway.

**COMMITTEE REPORTS:**

**Executive Committee:** Hamann- Executive Committee met last week to discuss the question of water extensions to a "secondary structure" on private property. Questions revolved around providing water to a secondary residence. It is noted that Lee township allows 2 residences on the same property parcel. WD#1 should find out how many other municipalities in our service area also allow this. After discussion, the matter was referred to the Policy Committee to get data from the other townships and define the term "secondary structure".

**Operations and maintenance:** Rice- absent, no report.

**Business and Finance:** Clever reported the Committee met Oct. 15, 2025 and discussed and approved the bills and R&E report. Rothman presented the Board with a proposal for new water service rates to be used beginning with the November 2025 billing period. The rates included a new readiness-to-serve charge of \$25.10 for a 5/8 meter and scaled appropriately for the larger meters plus a new water consumption rate of \$4.90/1000 gallons water consumption. It was moved by Rothman, second by Pitt, to approve the new rates. The motion was approved by roll call vote, 7/0.

**Policy:** Whaley- no report

**Human Resources:** Pitt- reported that new job descriptions had been written for WD#1 staff. Descriptions are being shared with staff for review prior to approval by the Board.

**NEW BUSINESS:** A customer called about an overdue \$500 water bill he cannot pay. He was advised to contact local charities or aid organizations for help with the bill.

**OTHER ITEMS:** none

**PUBLIC COMMENT:** No public present

**ADJOURN:** Meeting was adjourned at 7:48 PM.

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