

**Water District No. 1 Of Midland County  
Board of Trustees Meeting Minutes**

**Date:**

**Board Members Present:**

Jennifer Clever, Jerome  
Steve Dunkel , Edenville  
Brett Fales, Lincoln  
Rita Goul, Hope  
Carl Hamann, Sanford  
Meredith, Lincoln (arrived 6:54 PM)  
Art Peters, Edenville  
Heidi Pitt, Lee  
Dave Rothman, Hope  
Bonnie Whaley, Sanford

**Staff Present:**

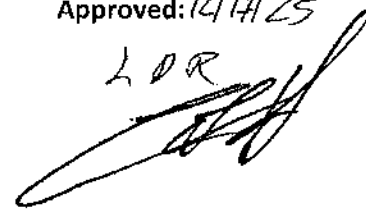
Rowan Everleigh  
Nate French

**Drafted:** 11/18/2025

**Approved:** 12/17/25

**Public:**

Dennis Goul

LOR  


**Board Members Absent:**

Doug Kruger, Lee  
Steve Rice, Jerome

**MEETING LOCATION:** Jerome Township Hall

**CALL TO ORDER:** Meeting called to order at 6:30 PM by Hamann

**PLEDGE TO THE FLAG AND ROLL CALL:** The Pledge was performed. 9 members were in attendance, a quorum.

**MINUTES:** It was moved by Fales, second by Peters, to approve minutes of the Oct. 15, 2025 Board MEETEING. Motion approved by voice vote.

**OPERATIONAL BILLS:** It was moved by Clever, second by Rothman, to approve payment of WD1 bills totaling \$98,932.29, checks 14328-14330, 14335-14348 and 5 EFTs. Motion approved by roll call vote, 9/0. Moved by Clever, second by Rothman, to approve WD2 payments totaling \$9,200, checks 1565-1568. Motion approved by roll call vote, 9/0. Moved by Clever, second by Rothman, to approve payroll totaling \$72,289.69, checks 14324-14327, 14331-14334, 14349-14352, 12 direct deposits and 10 EFTs. Motion approved by roll call vote, 9/0.

**CORRESPONDENCE:** Dunkel reported that he has been contacted by several people who want the Edenville bulk water filling station to remain open year-round. This would require adding heat, a generator and a monitoring system to the installation, adding approximately \$10,000 to the installation cost. The total collections for the past year fell well short of that amount. We will consider this option in 2026 but can also point people to the Edenville Fire Hall, where people have historically had access to an outdoor hose bib. The installation is helpful in increasing movement of water through the system to maintain chlorination levels, but that need exists in summer, not winter..

**STAFF REPORTS:** Everleigh reported issuing 5,225 bills in the recent billing period, totaling \$571,909.73. USDA provided the requirements for the annual report due to them for this year. End-of-year office preparations are underway. Reviewed the work she has done to prepare for the new "no-tax-on-

overtime" Federal tax reporting for 2025. She noted that the State would also adopt no-tax-on-overtime in 2026. She reviewed and was commended for the work she has done taking on work that once outsourced to a CPA firm to prepare payroll, preparing tax documents and documenting the processes of her work for the benefit of other office workers who may do this work in the future.

French reported that the 3 seasonal workers had completed their work for the year and that 2 of them would not return in 2026. At least one replacement seasonal worker will be needed in 2026. Fire hydrants have been pumped down for winter. The crew is finishing distribution system valve operation work. There are 6 more hydrants to be serviced, and the inventory audit will begin in preparation for the audit. Meter repair work will increase in 2026. Staff are planning for the Sanford Village storm sewer project. French discussed permit fees and Rothman distributed a copy of French's work on the 2025 average price of new water connection for properties without a pre-installed curb box. The average cost of connections (contractor, parts and fees) was \$4,027 vs. a typical connection fee of \$3,100. The Board will be asked in December to approve a permit fee increase for 2026.

#### COMMITTEE REPORTS:

**Executive Committee:** Hamann- The Executive Committee met to discuss a personnel meeting that would be discussed later in this meeting.

**Operations and maintenance:** Rice absent, report by Hamann. A boring company hit a water main and the company will pay WD1's repair costs, including 80,000 gallons of lost water.

**Business and Finance:** Clever reported that the Committee met on Nov. 11 and reviewed the meeting. Everleigh continues work on transferring the Blue Cross/Blue Shield medical plans to a different agency. Rothman reviewed the draft 2026 budget provide in the Board packet and noted that the final version will be presented at the December Board meeting for approval, along with fee changes for new connections.

**Policy:** Whaley- no report. The need to develop a policy for multiple water connections on a single property.

**Human Resources-** Pitt- no report.

NEW BUSINESS: none

OTHER ITEMS: none

PUBLIC COMMENT: none

Hamann called the Board into a closed meeting and excused staff.

ADJOURN: Meeting adjourned at 7:40 PM.

A handwritten signature in black ink, appearing to read "L. David Rothman", is written over a thick black horizontal line. The signature is stylized and cursive.