

Water District No. 1 Of Midland County
Board of Trustees Meeting Minutes
Date: 1/15/2025

Board Members Present:

Steve Dunkle, Edenville
Brett Fales, Lincoln
Rita Goul, Hope
Carl Hamann, Sanford
Linzy Kreiner, Jerome
Doug Kruger, Lee
Art Peters, Edenville
Heidi Pitt, Lee (arrived at 6:51 PM)
Steve Rice, Jerome
Dave Rothman, Hope
Bonnie Whaley, Sanford
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Nate French

Drafted: 1/15/2025

*Approved 3/19/25
HOR*

Public:

Dennis Goul

Board Members Absent:

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Meeting called to order at 6:30 PM by Wray.

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed. 11 members were in attendance at 6:30 PM, a quorum.

ELECTION OF OFFICERS: Secretary Rothman called for nominations for the office of Chair of the Board. Hamann nominated Wray, second by Whaley. There were no other nominations. Wray was elected by unanimous voice vote. Chair Wray called for nomination for Vice-Chair. Wray nominated Hamann, seconded by Fales. There were no other nominations. Hamann was elected by unanimous voice vote. Wray nominated Kreiner for Treasurer, second by Rothman. There were no other nominations. Kreiner was elected Treasurer by unanimous voice vote. Wray called for nominations for Secretary. Kreiner nominated Rothman, second by Goul. There were no other nominations. Rothman was elected Secretary by unanimous voice vote.

MINUTES: Moved by Hamann, second by Rice to approve the minutes of the Dec. 18, 2024 Board meeting. Motion approved by voice vote.

OPERATIONAL BILLS: Moved by Kreiner, second by Rothman to approve payment of bills totaling \$128,471.55, checks 13998-13999, 14009-14023, 14026-14037 plus 6 EFTs. Check 14011 was voided. Motion approved by roll call vote, 11/0. Moved by Kreiner, second by Rothman, to approve Local Unit fees totaling \$59,800, checks 1533-1536. Motion approved by roll call vote, 11/0. Moved by Kreiner, second by Rothman to approve payroll totaling \$57,308.71, checks 14000-14008, 14024-14025, 14038 plus 8 direct deposits and 7 EFTs. Motion approved by roll call vote, 11/0.

CORRESPONDENCE: None

STAFF REPORTS: Everleigh reported 576 shutoff notices were sent, 99 accounts remain in shutoff status. Tax return work is nearly done. The Board packet included a list of funds placed in funded accounts. French reported a slow time of year for field work. There were no emergencies over the holidays. There was one private service line issue, which was resolved with advice from staff. Field staff are updating field and GIS records. Staff will use BS&A tool UB for service line inventory information. The shop is being cleaned up and a few frozen meters replaced. O&M is discussing installation of a new security camera to monitor the Dropbox to better document customer deposit activity. Bid for installing the camera is \$567.25 with as much as \$629.77 to enable communications with the office building. Moved by Kreiner, second by Goul to approve the bids. Motion approved by roll call vote, 12/0.

COMMITTEE REPORTS:

Executive Committee: Wray- explained the Committee structure for the benefit of the newer members. Wray then called for Board members willing to serve on the O&M Committee. Kruger, Fales and Peters offered to serve. New Board member Steve Dunkle offered to join the B&F Committee. Goul and Rice offered to join the Policy Committee. All were added to the respective Committees. Wray also discussed that changes in sick leave policies may be coming from the Michigan Legislature, but the district is in compliance with current policies.

Operations and maintenance: Rice reported that the Committee met last week. The Jerome Tower work included repainting the tower, installing a new concrete floor and a warmed room for electronics. Results of all work are satisfactory. The Edenville Tower may get a new warm room for electronics this year. The shutoff of Whispering Pines was pending, but the park paid its overdue bill and enrolled in autopay. Staff are working on plans to re-paint the office and pump hose building exteriors later this year and replace flooring inside the offices. Bids will be secured and shared with the Board. Winelander Fitzhugh conducted an inventory audit, which WD#1 passed. The Hope Road water project is wrapping up.

Business and Finance: Kreiner reported the Committee met Jan. 14, 2025. Michigan CLASS is currently paying 4.51%. There is a new CLASS EDGE which pays a slightly higher rate and will be investigated. The Committee discussed the security camera project.

Policy: Whaley- no report

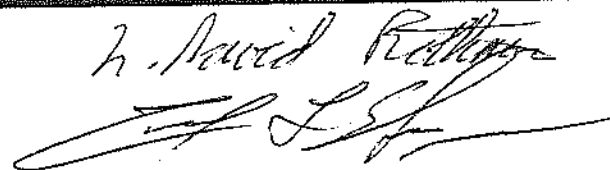
Human Resources: Pitt- no report

NEW BUSINESS: None

OTHER ITEMS: None

PUBLIC COMMENT: None

ADJOURN: Meeting adjourned at 7:21 PM.

A handwritten signature in black ink, appearing to read "David R. Kelly", is written over a thick black horizontal line. The signature is fluid and cursive.