

**Water District No. 1 Of Midland County  
Board of Trustees Meeting Minutes**

**Date:**

**Board Members Present:**

Steve Dunkel , Edenville  
Brett Fales, Lincoln  
Rita Goul, Hope  
Carl Hamann, Sanford  
Doug Kruger, Lee  
Art Peters, Edenville  
Heidi Pitt, Lee  
Steve Rice, Jerome  
Dave Rothman, Hope  
Bonnie Whaley, Sanford  
Kevin Wray, Lincoln

**Staff Present:**

Rowan Everleigh  
Nate French

**Drafted:** 4/16/2025

**Approved:** 5/21/25

*LDR  
KLW*

**Public:**

Dennis Goul

**Board Members Absent:**

Linzy Kreiner, Jerome

**MEETING LOCATION:** Jerome Township Hall

**CALL TO ORDER:** Meeting called to order at 6:30 PM by Wray

**PLEDGE TO THE FLAG AND ROLL CALL:** Pledge performed. Eleven members in attendance, a quorum.

**MINUTES of the March meeting:** Correction- Wray shown as absent. Actually, arrived at meeting 20 minutes late. Moved by Hamann, second by Peters to approve the minutes. Motion approved by voice vote.

**OPERATIONAL BILLS:** Report by Rothman. Motion by Rothman, second by Hamann, to approve payment of bills totaling \$89,653.61, checks 14089, 14098-14106, 14108-14110, 14112-14130. Checks 14114-14120 were voided after they were spoiled by the printer, 6 EFTs. Motion approved by roll call vote, 11/0. Moved by Rothman, second by Hamann, to approve Local Unit Fees totaling \$66,500, checks 1543-1546. Motion approved by roll call vote, 11/0. Moved by Rothman, second by Goul, to approve payroll totaling \$46,986.55, checks 14090-14097, 14107, 14111 10 direct deposits and 7 EFTs. Motion approved by roll call vote, 11/0.

**CORRESPONDENCE:** None

**STAFF REPORTS:** Everleigh reported 472 shutoff notices were sent. At close of business 4/17/2025 85 accounts remain in overdue status. The auditors requested some additional information from Everleigh.

French advised that seasonal workers start work soon. Hydrant flushing work begins tomorrow. Seasonal workers attended a free training session on hydrant operations. French asked if they could be compensated for their expenses while attending the training. Consensus agreed with this reimbursement. Work on flooring replacement in the office is underway. The bulk water filling station will return operation very soon. French mentioned that tomorrow was normal shutoff day, Friday is a full day of holiday,] so anyone shutoff Thursday and not discovering that until after business hours would be unable to have their water turned back on until Monday. He suggested delaying shutoff day until Monday. There was consensus on the board to delay shutoff until Monday.

COMMITTEE REPORTS:

**Executive Committee:** Wray- no report.

**Operations and maintenance:** Hamann- Introduced French to demonstrate the GIS system for the WD#1 system. French demonstrated several capabilities of the system and answered questions from the Board. The system appears to offer very useful capabilities to our field staff. French described a discussion with Greg Younk about inspections of "high risk" customer facilities. This is an EGLE requirement that applies to some business and government buildings. French said the inspections are required every 5 years and we could stagger the number of inspections at a rate of 12/year. Younk wanted an initial \$60/hour and would use his experience with our inspections to develop a cost picture for the overall inspection program. Motion by Hamann, second by Goul to approve this proposed approach to the inspections. Motion approved by voice vote.

**Business and Finance:** Rothman reported that the committee met April 15. Everleigh gave a staff report, reviewed bills and the Revenue & Expenditure report. Michigan CLASS is paying 4.39%. Everleigh reported that our current 3 Adobe software licenses need to be expanded to 5, cost will increase from \$780 to \$1524. Everleigh provided an analysis by French on new connection costs vs recent average cost of connections. He estimated that the fee should be increased from \$3100 to \$3600 to cover actual costs and a provision for recovering additional costs in unusually expensive connections (e.g. the recent Taco Bell connection). This will be the topic of a future board meeting, Rothman suggested making any changes to connection fees on July 1. Everleigh reported that the lead/copper sampling program round 1 is close to complete.

French reported that in our most recent round of lead/copper testing, one sample contained 100 ppb lead compared to the standard upper limit of 12 ppb. This same house has never failed a lead test before. Upon investigating, staff discovered that the homeowner had recently done some work on his plumbing and used lead-containing solder. The incident has been documented and shared with EGLE.

**Policy:** Whaley- Policy has developed a draft policy for recovering the costs of particularly expensive new connections. There was discussion of the need for a legal review of the policy, but Board consensus was that a review was unnecessary.

**Human Resources:** Pitt- The committee has asked Policy to develop a new policy. A report is expected in May. French asked HR to consider a pay raise for seasonal workers. It was noted that seasonal workers will be eligible for paid sick leave starting in October 2025.

NEW BUSINESS: None

OTHER ITEMS: None

PUBLIC COMMENT: None

ADJOURN: Meeting adjourned at 7:35 PM.

A handwritten signature in black ink, appearing to read "H. David Rothman", with a stylized flourish below it.