

Water District No. 1 Of Midland County
Board of Trustees Meeting Minutes
Date: June 22, 2023

Board Members Present:

Roger Crockett, Lincoln
Terry Hall, Edenville
Doug Kruger, Lee
Heidi Pitt, Lee
Dave Rothman, Hope
Bonnie Whaley, Sanford
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Nate French

Drafted: 7/18/23

Approved: 7/19/23

LOR
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Public:

Shelly Browning, W-F

Board Members Absent:

Rita Goul, Hope
Carl Hamann, Sanford
Linzy Kreiner, Jerome
Mike Wood, Jerome

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Wray called the meeting to order at 7:00 PM

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed. 8 members in attendance, a quorum.

MINUTES: Motion by Whaley, second by Hall, to approve the minutes of the May 17, 2023 meeting. Motion approved by voice vote.

Audit Report: Shelly Browning of Winelander-Fitzhugh presented the audit report and provided copies of the report to the Board. The usual comments were made and the report indicated an acceptable outcome of the audit. Moved by Rothman, second by Hall, to approve the report. Motion approved by roll call vote, 8/0.

OPERATIONAL BILLS: Moved by Rothman, second by Pitt, to approve payment of bills totaling \$95,246.52, checks 13194-13201, 13211-13217, 13219-13222, 13233. Motion approved by roll call vote, 8/0. Moved by Rothman, second by Crockett, to approve payroll totaling \$82,228.11, checks 13185-13193, 13202-13210, 13218, 13223-13232. Motion approved by roll call vote, 8/0.

CORRESPONDENCE: none

STAFF REPORTS: Everleigh- 849 past-due accounts were fined a total of \$5,859.03. Stephanie was on short-term medical leave, while the credit card processor was having problems with WD#1 payments not being credited to our account.

French- 2 crews of seasonal help are now painting, operating hydrants, weed whipping. 250 stakeouts done, 28 meter repairs. Brennan is helping in the office temporarily.

COMMITTEE REPORTS:

Executive Committee: Wray- no report

Operations and maintenance: Hall- Bulk water station is in place, Consumers connections and internet are pending. Some plumbing left to do. Meters are being added to inventory. Presented a plan for achieving a discount on having a second tower cleaned when we have one tower cleaned. Moved by Hall, second by Kruger to approve cleaning both Lee and Jerome towers for a total cost of \$9,000. Motion approved by roll call vote, 8/0. Regarding a new truck, the old van is still in use, so WD#1 is not selling it now. A new truck will be a 2024 model, due to supply shortage. Will continue using the old van at present while planning for the new truck. Inspection fees are being raised from \$25 to \$50. Moved by Hall, second by Crockett, to approve the fee change. Motion approved by roll call vote, 7/1. Water has been supplied to the residence at 5310 Fox Road. Lead & copper water sampling is underway. Marsh Road resident wants water, but must either combine his two parcels or obtain an easement from an adjoining property owner. Temporary water supply to a non-residence building will be allowed. WD#1 will run the water to the building, property owner will be responsible for any costs due to freeze damage to meters, etc. There was a discussion of Local Unit fees in trailer parks. Various fee assessment methods were discussed.

French is awaiting a new transfer switch for a generator. Water lines to accessory structures could require a separate meter- this topic was tabled after discussion.

Business and Finance: Rothman- Recommended approving the IT Right (now VC3) 3 year contract for IT support services for WD#1. Moved by Rothman, second by Gentry, to approve the contract. Motion approved by roll call vote, 8/0. Cost of internet connection at the bulk water station was bid at \$2,873. Moved by Rothman, second by Hall, to approve the contract. Motion approved by roll call vote, 8/0. Due to a change in City of Midland bulk water rates, motion by Rothman, second by Crockett, to increase the Readiness-to-serve charge by \$2.00 to cover WD#1 estimated increased costs. Motion approved by roll call vote, 8/0.

Policy: Whaley- reported that insurer BS&S said that WD#1 is responsible for testing employees for intoxication (*drugs or alcohol). WD#1 needs a zero-tolerance policy on worker intoxication on-the-job. Recommends WD#1 create a policy reserving right to test employees for intoxicants pre-employment and for cause. Policy Committee will bring recommended policy language to the Board. Pre-employment testing will continue.

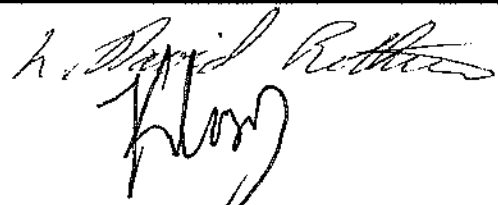
Human Resources: No report.

NEW BUSINESS: None

OTHER ITEMS: None

PUBLIC COMMENT: None

ADJOURN- Meeting adjourned at 8:45 PM.

A handwritten signature in black ink, appearing to read "David Rothman", is written over a thick horizontal black line at the bottom of the page.