

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY  
BOARD OF TRUSTEES MEETING MINUTES  
DATE: MARCH 22, 2023**

**Board Members Present:**

Terry Hall, Edenville  
Carl Hamann, Sanford  
Linzy Kreiner, Jerome  
Doug Kruger, Lee  
Heidi Pitt, Lee  
Dave Rothman, Hope  
Bonnie Whaley, Sanford  
Kevin Wray, Lincoln

**Staff Present:**

Rowan Everleigh  
Ron Rose  
French  
**Public:**  
Todd Gentry

Drafted: Mar. 22, 2023

Approved: 4/10/23

*2 DR*  
*KW*

**Board Members Absent:**

Roger Crockett, Lincoln  
Rita Goul, Hope  
Mike Wood, Jerome

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Meeting called to order by Wray at 7:00 PM

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed, 8 members present, a quorum.

MINUTES: Moved by Hall, second by Pitt to approve minutes of the Jan. 18, 2023 meeting (No quorum at the Feb. meeting.) Motion approved by voice vote. Motion by Hamann, second by Hall, to approve minutes of the Fe. 22, 2023 minute. Motion approved by voice vote.

OPERATIONAL BILLS: Moved by Kreiner, second by Hall to approve payment of Bills totaling \$55,721.38, checks 13075-13076, 13078, 13085-13091, 13098-13099, 13100 plus 7 ETFs plus 2 voided checks. Motion approved by roll call vote 8/0. Moved by Kreiner, seconded by Pitt, to approve payroll totaling \$40,547.61, checks 13077, 13079-13084, 13092-13097 plus 5 EFTs. Motion approved by roll call vote, 8/0.

CORRESPONDENCE: none

STAFF REPORTS: Everleigh- 780 past due notices sent out, \$5,444.88 total. Audit completed last week, went smoothly. Q1 meeting pay vouchers are due. Staff still working on permits and cleaning up files. Rose- Slow time of year. Perceptive working on VFDs in pump house, 2 VFDs working properly now. Software changed out and alarms from towers ae working again.

COMMITTEE REPORTS:

**Executive Committee:** Wray- current late penalties are 10% of the bill, considering lowering to 5% but need to know impact. Hall proposed to use the penalty revenue to help customer in true poverty and disabled veterans to pay their water bills. Question whether law allows WD#1 to do that and how to get the data to give such help. Wray asked the B&F Committee to analyze the impact of reducing fees and the alternative us4e suggested by Hall. Also consider a fixed late fee rather than 10% of the total bill, which includes local unit fee that differs among townships.

**Operations and maintenance:** Hall- SCADA work is on schedule to finish in March. Bulk water schedule is yet to be determined. GPS data is still being updated by staff. Meters are still on back-order. It was moved by Hall, second by Hamann, to buy a 6x12 dump trailer from I46- the lowest bidder at \$10,115 plus plate fee (if any). Motion approved by roll call vote, 8/0. Improvements to security system were discussed, including alarms in the new garage and security camera for the office building. Moved by Hall, second by Kreiner, to approve a security camera system for the office to be installed by Veteran's alarm for \$2,200 (1 camera, recording device, monitor and connection to existing alarm system). Motion approved by roll call vote, 7/1. It was moved by Hall, second by Kreiner, to approve a Veteran's alarm bid for the garage system, including a door alarm, motion sensor and keypad for \$950 installed. Motion approved by roll call vote, 7/1. It was moved by Hall, second by Hamann, to approve replacing the pump house furnace for \$3,000 and recommend using RRI funds. Motion approved by roll call vote, 8/0. Moved by Hall, second by Hamann, to approve cleaning the Jerome water tower for \$6,000. Motion approved by roll call vote, 8/0.

French advised that a high school student had been found to add to summer help group. Summer help will start work in mid-May.

**Business and Finance:** Met 3/21/2023. Approved bills and R&E report. Michigan CLASS interest rate up to 4.81%. Asked Policy to consider a policy change to grant a full paid holiday to staff on Good Friday, Christmas Eve and New Years Eve. Moved by Kreiner, second by Hall, to grant a full day paid holiday on Good Friday 2023. Motion approved by roll call vote 8/0.

**Policy:** Whaley- No report. Policy will review the paid holiday change proposal.

**Human Resources:** Wood- absent, no report

NEW BUSINESS:

**OTHER ITEMS:** Kreiner advised the Board that Goul resigned from the B&F Committee, due to her new job conflicts with attending monthly meetings of the Committee.

**PUBLIC COMMENT:** Hall introduced Todd Gentry, Edenville Board of Review, as a potential candidate for filling the empty Edenville seat on the Board. Hall was advised of the procedure for formally appointing someone to that role.

ADJOURN Meeting adjourned at 8:27 PM

