

WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: 12/21/2022

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Terry Hall, Edenville
Carl Hamann, Sanford
Linzy Kreiner, Jerome
Doug Kruger, Lee
Heidi Pitt, Lee
Dave Rothman, Hope
Bonnie Whaley, Sanford
Mike Wood, Jerome

Staff Present:

Rowan Everleigh
Ron Rose

Public:

Drafted: Dec. 28, 2022

Approved: 1/18/2023

MW LPA

Board Members Absent:

Rita Goul, Hope
Kevin Wray, Lincoln

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Wood called the meeting to order at 7:00 PM

PLEDGE TO THE FLAG AND ROLL CALL: The Pledge was performed. 10 members were in attendance, a quorum.

MINUTES: It was moved by Gosen, seconded by Crockett, to approve the minutes of the Nov. 16, 2022. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Wood, seconded by Hall, to approve \$916 for French's tuition. It was noted that this is a policy matter that approved paying for tuition when an employee takes an approved class and receives a suitable grade, both true in this case. Motion approved by voice vote. It was moved by Kreiner, seconded by Hall, to approve payment of bills totaling \$99,670.89, checks 12949-12952, 12960-12981, 12988 and 8 EFTs. There was one voided EFT. Motion approved by roll call vote, 10/0. It was moved by Kreiner, seconded by Gosen, to approved payroll totaling \$89,585.97, checks 12940-12948, 12953-12959, 12982-12987 and 12 EFTs. One EFT was voided as a double payment for employee medical insurance. The Motion was approved by roll call vote, 10/0.

2023 PROPSOED BOARD MEETING DATES: Wood moved and Hall seconded to approve the meeting calendar. Motion approved by voice vote.

CORRESPONDENCE: No correspondence

STAFF REPORTS: Everleigh reported 894 past due notices were mailed totaling \$7,504.47. Year-end wrap-up work is underway as well as new year prep work. Board members wishing to be paid for meeting time need to submit pay vouchers ASAP.

Rose reported that stakeout activity (93) is dropping, no new permits sold.

COMMITTEE REPORTS: Executive-

Executive Committee: Wood- Read a letter from Board Chair Wray in tribute to Board member Gosen, expressing gratitude for his long service.

Operations and maintenance: There is a communication problem with the 3 water towers and the Edenville booster pumps. O&M is considering either a taller antenna or changing the communications means to cellular. The Price Road pump Variable Frequency Drives (VFD) need an electrician to run and connect wires. Valley Electric will be asked to run the new cables through conduit. The jockey pump is sorting out and needs diagnosis, which Valley Electric will do while on-site for the cable work, no bidding necessary. Inventory informs WD#1 that new meters are back-ordered 6-8 months. Two WD#1 work trucks need new tires. New employee Mudd requested using his personal cell phone for work purposes and getting a stipend. Moved by Wood, seconded by Gosen to approve \$50/month stipend in this case, which is consistent with practice in other local companies. Motion approved by roll call vote, 8/2.

Business and Finance: Kreiner advised Board of Dec. 20, 2022 B&F committee meeting. Rothman presented the proposed 2023 budget. After discussion, Moved by J=Hall, seconded by Wood to approve the budget as presented. Motion was approved by roll call vote, 10/0. Kreiner presented a proposed increase to the permit fee for customers without an installed curb box, in order to cover the increased cost of parts and labor. It was moved by Kreiner, seconded by Wood, to approve the increase. Voting on the motion was by roll call, result 6/4. A review of the Articles of Incorporation revealed that the motion failed because a quorum of the full Board did not vote in favor of the motion.

Policy: Whaley- deferred any reports until January. There was discussion about service hookups around the WD#1 perimeter and an amendment to the Water Services Agreement with City of Midland.

Human Resources: Staff was excused from the meeting, as changed changes to employee compensation. The Board discussed pay proposals and eventually reached consensus on one plan. It was moved by Wood, seconded by Kreiner, to approve that plan. Motion approved by roll call vote, 10/0. Wood was to communicate the pay plan to staff. Staff requested an additional ½ day holiday on Dec. 23 and Dec. 30, as past experience has shown that there is no customer activity at the Price Road office on the days when Christmas Eve (12/23 in 2022) and New Year's Eve (12/30 in 2022) are observed. It was moved by Wood, seconded by Kruger, to approve the additional half-day holiday. Motion approved by voice vote.

NEW BUSINESS: None

OTHER ITEMS: None

PUBLIC COMMENT: No public present

ADJOURN: It was moved by Whaley to adjourn. The meeting adjourned at 8:54 PM.

M. De Wood

David Rethman