

WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: FEB. 16, 2022

Board Members Present:

Roger Crockett, Lincoln
Laura Grubaugh, Jerome
Terry Hall, Edenville
Carl Hamann, Sanford
Dave Rothman, Hope
William Stewart, Lee
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 2/16/2022

Approved: 3/23/22



Board Members Absent:

Craig Gosen, Edenville
Rita Goul, Hope
Kristy Gustafson, Lee
Bonnie Whaley, Sanford

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Wray called the meeting to order at 7:00 PM.

PLEDGE TO THE FLAG AND ROLL CALL: Performed. 8 members were present, a quorum.

MINUTES: It was moved by Stewart, seconded by Hamann to approve minutes of the Jan. 19, 2022 meeting. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$57,828.87, checks 12559,12561-12565, 12575, 12577, 12581-12586, 12588, 12595. Checks 12578-12580 were voided due to printer problems. Checks 12566 and 12567 were 2021 payments. Also 4 EFTs. Motion approved by roll call vote, 8/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#2 bills totaling 46,464.97, checks 1432-1437. Motion approved by roll call vote, 8/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$64,086.02, checks 12552-12512560, 12568-12574, 12576, 12587, 12589-12594, 12596. Motion approved by roll call vote, 8/0.

CORRESPONDENCE: None

STAFF REPORTS: Everleigh- Bills issued to 4891 accounts, total \$365,254.28. Staff is ready for the March audit. 2021 year-end bills, payments finished.

Rose- shutoffs owning more than \$60 were shut off before shutoffs owing \$50. A few meter repairs underway, meter vendor has discussed new technology becoming available in meters. A few taps done.

COMMITTEE REPORTS:

Executive Committee: Wray- The Edenville property purchase will close 2/28/2022.

Operations and maintenance: Wood- Once purchase is closed, will evaluate property for improvements needed for bulk water station. Property will be surveyed unless a recent full survey can be found. After discussion, it was moved by Hamann, seconded by Stewart, to approve hiring students for summer help, target is enough students to work total of 60 hours/week at a wage of \$12/hour. Motion approved by roll call vote, 8/0. O&M recommends adding a staff member to operators' group in anticipation of a retirement in early 2023. Wood presented a job description. This plan is still being developed. The Jerome Tower property transfer is complete. Lights in the Pump house have been replaced with LED fixtures, replacement of lights with LEDs in office area underway. The OPTO program rewrite discussion with vendor underway. Planning to add alarms to water tower doors.

Business and Finance: Grubaugh- Committee met 2/15/2022, minutes distributed. Staff working on an IRS matter related to withholding payments.

Policy: No report.

Human Resources: No report.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

OTHER ITEMS: Informal discussion of WD#1 future governance model, possible need for planning. Hamann advised Board the Sanford Village is again looking at a sewer system, possibility that WD#1 might be involved in running the system. Cost of installing sewers likely to be an issue.

PUBLIC COMMENT: No public present

ADJOURN- Meeting adjourned at 7:59 PM

L. David Rothman
Kley