

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: 4/20/22**

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Laura Grubaugh, Jerome
Kristy Gustafson, Lee
Terry Hall, Edenville
Carl Hamann, Sanford
Dave Rothman, Hope
William Stewart, Lee
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Public

Koda Gustafson

Drafted: 4/20/22

Approved: 5/18/2022

LPR

KLW

Board Members Absent:

Rita Goul, Hope
Bonnie Whaley, Sanford

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Chairman Wray called the meeting to order at 7:00 PM

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed, 10 members were in attendance, a quorum.

MINUTES: Moved by Gustafson, seconded by Stewart, to approve minutes of the March 23, 2022 Board meeting. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of bills totaling \$60,785.32, checks 12639-12647, 12655-12656, 12659-12663 and 5 EFTs. Motion approved by roll call vote- 10/0. Moved by Grubaugh, seconded by Gustafson, to approve payment of Local Unit Fees to affected townships totaling \$66,800, checks 1438-1441. Motion approved by roll call vote, 10/0. Moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$43,463.66, checks 12626-12638, 12648-12654, 12657-12658, 12664-12665 plus 3 EFTs. Motion approved by roll call vote, 10/0.

CORRESPONDENCE: Wray noted that the Water District has its first customer in Geneva Township.

STAFF REPORTS: Everleigh- 525 shutoff notices were sent out. As of meeting time, 72 remained on the shutoff list. Found 2 different files with lost water information, consolidating the files and entering lost water information into accounts in our BS&A system. Entering permits data into new permit system. The Audit report will be presented to the Board During the May Board meeting.

Rose reported that the recent windstorm generated 6 emergency call-ins to stake out the water mains near power poles that had fallen. Staff is dealing with meter repairs and new permits. French nearly finished entering hydrant and valve information in the GIS system.

COMMITTEE REPORTS:

Executive Committee: Wray reported the purchase of Edenville parcels and sale of the ones WD#1 needs have both been completed. The next step is asking the County to vacate the road right-of-way on the property.

Operations and maintenance: Wood reported that 3 bids have been received for the bulk water filling station. One was from Canada, two from US, but out-of-state. The low bid came from EleMech, an Illinois firm, copy provided. WD#1 contracts to put in the foundation, EleMech delivers the pre-assembled unit to place on the foundation, WD#1 contracts for hooking to water main, drain, utilities and telecommunications. Total price in quote was \$45,170, including an overhead filling device costing \$12,495. WD#1 will elect to delete the overhead fill device and have a local firm build one at substantial savings. Motion by Wood, seconded by Stewart, to approve \$32,675 for the bulk filling unit. Motion approved by roll call vote, 10/0.

- Jerome Twp will open bids for new water mains in June.
- Marsh water line planning progresses. Two parcels of land will be combined.
- Wade Trim completing the GIS maps.
- OPTO 22 system needs reprogramming.
- - Senior summer help starting work April 21. Still working on getting high school students engaged for summer help.
- Almost finished replacing old fluorescent bulbs with new LED bulbs, nearly ready to apply for a rebate on the work.

Business and Finance: Grubaugh reported the Committee met April 19. Minutes provided to Board.

Policy: .No report.

Human Resources: Wood- noted that Rose will retire in 12 months. Still looking for an experienced replacement.

NEW BUSINESS: There was discussion of Sanford Village considering a sewer system, but it appears too expensive.

OTHER ITEMS: Recall election in Lee Township May 3 may change future membership of WD#1 Board.

PUBLIC COMMENT: No public comments.

ADJOURN Meeting adjourned at 7:58 PM

L. David Klotter
Kley