

Drafted: December 16, 2021

Approved: 1/19/2022

LWR  
JW

WATER DISTRICT #1 REGULAR MEETING

Date: DECEMBER 15, 2021

Location: JEROME TOWNSHIP HALL; 737 W. Beamish Rd., Sanford, MI 48657

7:00 pm Meeting Called to Order, Pledge to Flag given

Roll Call:

**Board Members Present:**

Craig Gosen, Edenville

Terrance Hall, Edenville

Laura Grubaugh, Jerome

Mike Wood, Jerome

Kristy Gustafson, Lee

William Stewart, Lee

Roger Crocket, Lincoln

Kevin Wray, Lincoln

Carl Hamann, Sanford

Bonnie Whaley, Sanford

**Board Members Absent:**

Rita Goul, Hope

Dave Rothman, Hope

**Staff Present:**

Rowan Everleigh

Ron Rose

Terrance Hall appointed as Secretary for the meeting.

**Motion to Adopt Minutes** from Regular Meeting of November 17, 2021 made by Craig Seconded by Stuart, Voice Vote. Motion Carried Minutes declared adopted.

**Motion to Approve Payment of Bills:** Made by Laura, Seconded by Stuart, to pay WD#1 bills totaling \$53,010.06 : Checks 12477-12479,12486,12488-12498 and four EFT's. Roll Call Vote. Unanimous. Motion Carried.

**Motion to Approve Payroll:** Made by Laura, Seconded by Stuart, to approve payroll totaling \$32,438.26. Checks 12469-12476, 12480-12485, 12487 and two EFTs. Roll Call Vote. Unanimous. Motion Carried.

**Motion to Establish Regular Board Meeting Dates for 2022:** Made by Terry, Seconded by Stuart. Roll Call Vote. Unanimous. Motion Carried. See attached Public Notice of Water District #1 of Midland County Regular Meetings.

Correspondence:

Rowan delivered letter from IRS, Rowan will respond.

Staff Reports:

- Board Pay Vouchers due; to be paid Monday Dec. 20, 2021.
- No issues during recent storms
- Five Taps, Six Permits, 85 Stakeouts
- mud valve replaced in Edenville Water Tower
- Meter Change outs: creating process and preparing to send out letters

Committee Reports:

EXECUTIVE:

- Lee TWP agreement for distribution of water into Greendale.
  - o Motion to Amend by Striking "including meter pit(s)" moved by Craig Supported by Stuart. Voice Vote. Motion Carried. Chair declares adopted.
  - o **Motion to Approve agreement as amended** made by Mike Supported by Stuart, Voice Vote. Motion Carried. Chair declares Approved.
- Lee-Greendale; Grant Consent and Franchise
  - o **Motion to Grant Consent and Franchise** moved by Kristy seconded by Stuart. Voice Vote. Motion Carried. Chair declares Approved.

Operations & Maintenance:

- Discussion constructing Bulk Water Filling Station in Edenville Township.
  - o Edenville Township presented Township Resolution 2021-21 to enter into Agreement to Acquire Land: 60/40 split. 60% of cost of acquisition to Edenville 40% to Water District #1.
  - o **Motion to Enter into Agreement with Edenville township to Acquire Land to construct Bulk Water Filling Station: 60/40 split, parcels 1,2 and 3 to Edenville Twp and parcels 4 and 5 to Water District #1.** Moved by Mike, seconded by Stuart. Roll Call Vote: Unanimous. Chair declares Motion Approved.
- Jerome Township owns property under its water tower. They are in the process of transferring the Real Estate and all associated property to Water District #1.

Business & Finance

-Met 14 Dec 2021, recommends granting extra ½ day compensation for 23<sup>rd</sup> and 30<sup>th</sup> of December to employees.

- **Motion to grant extra 1/2 day compensation for 23<sup>rd</sup> and 30<sup>th</sup> of December** moved by Laura seconded by Craig. Roll Call Vote. Unanimous. Chair declares motion Approved.

-**Motion to Approve Fiscal year 2022 Budget as presented,** Moved by Laura, Seconded by Craig. Roll Call Vote. Unanimous. Chair declares 2022 Budget Adopted.

-Discussion on projected Capital outlay in January 2022

Policy: Nothing to Report

Unfinished Business: None

New Business: None

Other Items:

-Staff Excused from meeting.

Discussion wages 2022. COLA , CPI, HR recommendation.

- **Motion to accept HR recommendation for pay increases** moved by Kevin, Seconded by Kristy. Roll Call Vote. Unanimous. Chair declares HR recommendation adopted.

Public Comment: None offered

Adjourned: 8:21pm



h. David Rottman  
Kristy