

WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: OCT. 20, 2021

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Laura Grubaugh, Jerome
Kristy Gustafson, Lee
Terry Hall, Edenville
Carl Hamann, Sanford
Dave Rothman, Hope
William Stewart, Lee
Bonnie Whaley, Sanford (arrived at 7:05)
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 10/20/2021

Approved: 11/17/21

h DR 11/17/21
KWS 11/17/21

Board Members Absent:

Rita Goul, Hope

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairman Wray.

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed. 10 Board members were present at roll call, member Whaley joined at 7:05 PM.

MINUTES: It was moved by Gosen, seconded by Stewart, to approve the minutes for the Sept. 15, 2021 Board meeting. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of bills totaling \$92,953.36, checks 12377, 12379, 12381-12386, 12389, 12404, 12406-12418, 12427, 12429-12430 and 6 electronic fund transfers (ETF). Motion approved by roll call vote 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of local unit fees from WD#2 account totaling \$68,800, checks 1420-1423. Motion approved by roll call vote, 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$69,673.83, checks 12370-12376, 12378, 12380, 12387-12388, 12391-12403, 12405, 12419-12426, 12428, 12431 and 4 EFTs. Check 12390 was voided. Motion approved by roll call vote, 10/0.

Approve 2021 Tax Roll List: It was moved by Grubaugh, seconded by Gosen, to approve sending the tax roll list to the County. Motion approved by roll call vote, 11/0.

CORRESPONDENCE: Wray reported conversations with the City on connections to other townships bordering WD#1 and with Stewart about Lee Township people who want to connect.

STAFF REPORTS: Everleigh- 792 past-due notices sent totaling \$6,393.17. 565 shutoff notices were sent. As of 5:00 PM today, 80 customers accounts remain in shutoff status. Staff is struggling, but adapting to the new bank deposit procedures at Huntington Bank.

Rose reported the City was testing water samples for WD#1 and found a sample from the Edenville tower failed the coliform test. The system was flushed and 3 subsequent samples passed the bacteriological test. The sampling involved opening the Edenville tank mud valve and the valve would not completely close after the test. This will require replacing the valve. Staff replaced 3 curb boxes, sold 9 permits, replaced meters and the starting batteries in the generator at Price Road pumphouse.

COMMITTEE REPORTS:

Executive Committee: Wray- no report

Operations and maintenance: Wood- Jerome Township needs to install some new water lines due to straightening Gensel Road. Water lines may be in short supply when Jerome needs it, so Jerome is asking to buy water line from WD#1 and store it for Jerome. It was moved by Gosen, seconded by Wray to approve the purchase. Motion approved by voice vote. In response to questions, O&M suggested that staff needs a new locator for buried system components, estimated cost \$5,000. This item will be on the 2022 budget.

Business and Finance: Grubaugh- committee met 10-19-2021. Minutes provided to Board at Board meeting. Noted that staff's Verizon phones have been moved to an unlimited data plan, due to increased use of phones with GIS system. Noted that 2022 draft budget will be presented at November Board meeting. Requested that other committees provide any requests for spending to be included in 2022 budget.

Policy: Whaley- no report.

Human Resources: Wray- Will send out staff JPR forms for review. HR will review before December meeting

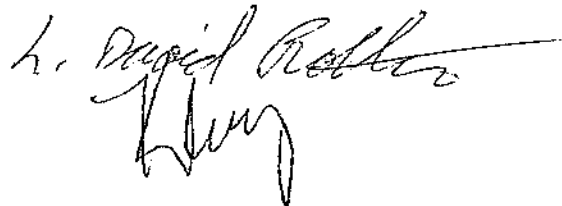
UNFINISHED BUSINESS: none

NEW BUSINESS: none

OTHER ITEMS: none

PUBLIC COMMENT: no public present.

ADJOURN: Meeting adjourned at 7:37 PM.



L. David Robb