

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**DATE: AUG. 18, 2021**

**Board Members Present:**

Roger Crockett, Lincoln  
Laura Grubaugh, Jerome  
Kristy Gustafson, Lee  
Carl Hamann, Sanford  
Dave Rothman, Hope  
William Stewart, Lee  
Kevin Wray, Lincoln

**Staff Present:**

Rowan Everleigh  
Ron Rose

**Public**

Linzey Kreiner  
Mrs. Stewart

**Drafted:** 8/18/2021

**Approved:** 9/11/2021



**Board Members Absent:**

Craig Gosen, Edenville  
Rita Goul, Hope  
Terry Hall, Edenville  
Bonnie Whaley, Sanford  
Mike Wood, Jerome

**MEETING LOCATION:** Jerome Township hall

**CALL TO ORDER:** The meeting was called to order at 7:00 PM by Chair Wray

**PLEDGE TO THE FLAG AND ROLL CALL:** The pledge was performed. Seven members were in attendance, a quorum

**MINUTES:** It was moved by Stewart, seconded by Crockett, to approve the minutes of the July 21, 2021 meeting, with corrections to the attendance. Wray was shown as present, Wood was shown absent, opposite was the case for both. Motion approved by roll call vote, 7/0.

**OPERATIONAL BILLS:** It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$20,319.75, checks 12307-12308, 12316, 12319-12334, 12342, 12344-12348 and 4 EFTs. Note that checks 12319-12328 were voided. Motion approved by roll call vote, 7/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#2 bills totaling \$58,108.72, checks 1415-1419. Motion approved by roll call vote, 7/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$34,639.17, checks 12309-12315, 12317-12318, 12335-12341, 12343 plus 2 EFTs. Motion approved by roll call vote, 7/0.

**CORRESPONDENCE:** none

**STAFF REPORTS:** Everleigh- Latest billing cycle 4599 bills mailed. New permitting software installation and training complete, staff is entering old permitting data. The new customer window is operational and being well accepted by the customers.

Rose- Edenville tank inspection complete. Water testing for lead and copper is underway, staff wants 10 more addresses as backup addresses for testing. New VFD's on the pumps are working well.

Measurements of disinfection by-products showed levels above upper limits. This is not unusual in summertime, should be OK when averaged with other test results for the year.

**COMMITTEE REPORTS:**

**Executive Committee:** Wray- City has decided to approve the perimeter water system hookups we have requested. WD#1 should have documents to look at in September meeting.

**Operations and maintenance:** no meeting, no report

**Business and Finance:** Grubaugh- committee met 8/17/2021, see minutes. Grubaugh noted that the City has increased bulk water rates by 4%. Recommendation is to recover the cost increase by raising the average RTS charge by \$1.10. It was moved by Grubaugh, seconded by Stewart, to raise the RTS by \$1.10 on average. Motion approved by roll call vote 7/0. Rose to provide Rothman with count of meters in service by size to support calculating the RTS increase by meter size to achieve the \$1.10 average. It was noted that HR may increase wages for part-time employees and new intern, also to be factored into a change in RT, to be introduced in the Q4 customer bills. Grubaugh noted that 1" meter RTS charges have been under-calculated and need to be corrected. The current 1" meter RTS is 1.1 times the 5/8" meter RTS, the proper multiplier of the 5/8" meter rate is 1.4. This will also be corrected in the Q4 billing.

**Policy:** Staff asked if the lost water policy can be applied to 2 consecutive bills related to a single water loss incident. It was moved by Stewart, seconded by Gustafson to adopt this as formal policy if not already supported by the existing policies. Motion approved by roll call vote, 7/0.

**Human Resources:** Wray- HR will take up the topic of wage changes for part-time workers and report in time to integrate into the RTS charge on Q4 billings.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:** Sanford Village Little League wants to put sprinklers in the new ball fields. There will be discussions with the Village of the likely cost of water consumed by the proposed sprinkling plan. Lee Township Park has a water feature that had a leak and the Township is considering whether to take advantage of the lost water policy.

**OTHER ITEMS:** none

**PUBLIC COMMENT:** Mrs. Stewart asked if the answers to FAQs on the WD#1 website could be edited to contain more information. Everleigh confirmed that can be done. Grubaugh noted that Ms. Kreiner, present in the audience, is Grubaugh's Deputy Treasurer in Jerome Township.

ADJOURN: Meeting adjourned at 7:56 PM

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*David Rottman*  
*Key*