

WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: 5/19/2021

Board Members Present:

Craig Gosen, Edenville
Laura Grubaugh, Jerome
Terry Hall, Edenville
Dave Rothman, Hope
William Stewart, Lee
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Ron Rose
Rowan Everleigh

Drafted: 5/19/2021

Approved: 6/16/21
AOR *KLW*

Board Members Absent:

Roger Crockett, Lincoln
Rita Goul, Hope
Kristy Gustafson, Lee
Carl Hamann, Sanford
Bonnie Whaley, Sanford

MEETING LOCATION:

CALL TO ORDER: The meeting was called to order by Wray at 7:06 PM when a quorum of Board members became available.

PLEDGE TO THE FLAG AND ROLL CALL: Performed. 7 members were in attendance, a quorum.

MINUTES: It was moved by Gosen, seconded by Stewart, to approve the minutes with one correction. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$45,509.08, checks numbered 12184, 12186-12191, 12197, 12201, 12202-12204, 12207-12209. Motion approved by roll call vote, 7/0. It was moved by Grubaugh, seconded by Stewart, to approve WD#2 bills totaling \$13,000, checks numbered 1407-1410. Motion approved by roll call vote, 7/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling 39,043.51, checks numbered 12176-12183, 12185, 12192-12196, 12198-12200, 12202, 12205-12206. Motion approved by roll call vote, 7/0.

CORRESPONDENCE: None

STAFF REPORTS: Everleigh- Sent 4581 bills, totaling \$354,426.91. Announced the need to remove the old copier/printer from the premises. Stewart bid \$1 and won the auction.

Rose reported that an excavator hit a water service line. 9 meter repairs, many stakeouts.

COMMITTEE REPORTS:

Executive Committee: Wray- no report

Operations and maintenance: Wood- Committee met 5/13. New employee Andrew Manchester has joined WD#1. French demonstrated the new GPS tool. A large leak was reported on Wackerly, totaling ~ 1 million gallons. Lost water policy will apply, homeowner advised to seek coverage from their insurance company. Seeking bids to seal coat the office parking lot. Yeager bid \$3,300, including crack sealing and striping. Yeager is a preferred supplier. It was moved by Wood, seconded by Stewart, to accept the Yeager bid. Motion approved by roll call vote, 7/0. The water towers need finer screens of the outflows, due to new regulations. Rose arranging with a local supplier. The old fire station has been surveyed and a new easement granted for a water line to the hydrant. The new VFD drive for the large pumps solved the pump performance problem. WD#1 received a quotation from Valley electric for two more VFDs of the same brand & model, totaling \$20,029 including installation. It was moved by Wood, seconded by Stewart, to accept the quote. Motion approved by roll call vote, 7/0.

Business and Finance: Grubaugh- Committee met 5/18. French completed a class. It was moved by Grubaugh, seconded by Stewart, to approve tuition reimbursement of \$1,358. Motion approved, 7/0. The Winelander-Fitzhugh audit report draft has been received for review and comment. After discussion, it was moved by Grubaugh, seconded by Stewart, to approve electronic payment of certain recurring bills, specifically First Bank card, Verizon, Guardian, Consumers Energy, Spectrum and Pitney-Bowes. Motion approved by voice vote. Attempt to develop new permitting software did not work out to staff's satisfaction. It was moved by Grubaugh, seconded by Stewart, to approve buying the BS&A permitting software for approximately \$11,000. Motion approved by roll call vote, 7/0.

Policy: No report.

Human Resources: Wray- New employee Andrew Manchester has joined WD#1. HR decided to waive the waiting period for benefits. The Policy Committee will be asked to review the waiting period policy of 180 days, which seems excessive in today's labor market.

UNFINISHED BUSINESS: none

NEW BUSINESS: none

OTHER ITEMS: none

PUBLIC COMMENT: no public present

ADJOURN: It was moved by Gosen, seconded by Stewart, a=to adjourn. Meeting adjourned at 7:53 PM

