

WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: JUNE 16, 2021

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Rita Goul, Hope
Laura Grubaugh, Jerome
Kristy Gustafson, Lee
Carl Hamann, Sanford
Dave Rothman, Hope
William Stewart, Lee
Mike Wood, Jerome

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 6/16/2021

Approved: *FELIZI*

LOR

Board Members Absent:

Terry Hall, Edenville
Bonnie Whaley, Sanford
Kevin Wray, Lincoln

MEETING LOCATION: Jerome Township Hall

CALL TO ORDER: Wood called the meeting to order at 7:00 PM.

PLEDGE TO THE FLAG AND ROLL CALL: The pledge was performed. Nine members were present, a quorum.

MINUTES: It was moved by Gosen, seconded by Stewart, to approve minutes of the May 19, 2021 meeting. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of bills totaling \$93,529.89, checks 12210-12211, 12219, 12221-12231, 12240-12241, 12243-12249. Motion approved by roll call vote, 9/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$37558.30, checks 12212-12218, 12220, 12232-12239, 12242 plus 3 EFT payments. Motion approved by roll call vote, 9/0.

CORRESPONDENCE: Everleigh received a letter from a customer at 4575 N Island Drive whose house was destroyed by the flood and had a frozen water meter that led to a large amount of lost water. The customer asked for the bill to be forgiven. After discussion, it was moved by Hamann, seconded by Wood, to average the bills for the previous periods back to June 2020 and charge the customer for the average usage and RTS for that period, a considerable discount. This is the policy previously followed for previous, similar flood-related situations. Motion approved by roll call vote. After further discussion, it

was moved by Gosen, seconded by Stewart, to place a sunset date on this flood-related water loss policy effective after meter readings taken in November 2021. Motion approved by voice vote.

STAFF REPORTS: Everleigh advised that the annual audit report would be presented in the July 2021 Board meeting.

Rose reported that a customer dug through a water main that was mis-located on maps. WD1 will absorb the cost of this repair. Stakeout activity is increasing.

COMMITTEE REPORTS:

Executive Committee: Executive- Wood- no report.

Operations and maintenance: Wood reported that the new VFD pump controllers were installed. Rose noted issues with startup traced back to a faulty shielded wire, controllers working well now. There was discussion that Rose wants to add a new temporary trainee to the operator staff, with the possibility of making the position permanent. This is part of a plan for business continuity in view of the possibility of future staff changes. Rose will develop a job description so the position can be advertised. O&M wants to develop another repair company as a backup for the one WD#1 current uses. A Lee Township trailer park at the corner of M-30 and M-20 wants to be hooked up to water. EGLE conducted the annual inspection of the water system.

Business and Finance: Grubaugh- Committee met June 15. BS&A is preparing our new permitting software. The Pitney-Bowes postage in the machine is obsolete. It was moved by Grubaugh, seconded by Gosen, to approve a 5-year lease on a new Pitney-Bowes machine. Motion approved by roll call vote, 9/0. There was discussion of re-opening the Price Road office to the public. B&F recommends waiting until the new customer service window is installed. This was agreeable to the Board.

Policy: Whaley- absent, no report

Human Resources: Gustafson- no report

UNFINISHED BUSINESS: none

NEW BUSINESS: none

OTHER ITEMS:

PUBLIC COMMENT: no public present

ADJOURN: It was moved by Wood, seconded by Stewart, to adjourn. Meeting adjourned at 8:05 PM.

Mike Wood

L. David Rothman