

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**DATE: NOV. 18, 2020**

**Board Members Present:**

Roger Crockett, Lincoln  
Craig Gosen, Edenville  
Christie Gustafson, Lee  
Laura Grubaugh, Jerome  
Andy Kobisa, Hope  
Dave Rothman, Hope  
Bill Stewart, Lee  
Bonnie Whaley, Sanford  
Mike Wood, Jerome  
Kevin Wray, Lincoln

**Staff Present:**

Rowan Everleigh  
Ron Rose

**Drafted:** 11/18/2020

**Approved:** 12/16/20

*CRG*

**Board Members Absent:**

Carl Hamann, Sanford  
Bill Page, Edenville

**MEETING LOCATION:** Teleconference, arranged late due to recent Governor's orders

**CALL TO ORDER:** Meeting called to order at 7:18 PM by Chairman Gosen. Late start due to technical difficulties with teleconference

**PLEDGE TO THE FLAG AND ROLL CALL:** Pledge performed. Ms. Gustafson was appointed by Lee Township to replace Mr. Whittington. 10 members were in attendance, a quorum.

**MINUTES:** Gosen noted 2 corrections to the minutes. It was moved by Kobisa, seconded by Stewart, to approve the minutes as amended. Motion passed by roll call vote, 10/0.

**OPERATIONAL BILLS:** It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$91,562.68, checks 11902-11909, 11918-11921, 11924, 11926-11936. Motion approved by roll call vote, 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#2 bills totaling \$15,200, checks 1390-1393. Motion approved by roll call vote, 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$41,522.90, checks 11894-11901, 11910-11917, 11922-11923, plus 2 EFT payments. Motion approved by roll call vote, 10/0.

**CORRESPONDENCE:** Gosen- Curtis Road bridge is open and our water main by the bridge is buried and protected from freezing.

**STAFF REPORTS:** Everleigh- 4574 bills printed for Q4 mailing, totaling \$404,501.01. Staff engaged in end-of-year work and USDA reporting. Trouble with one of the office printers.

Rose- found several bad meters and radios due to flood damage. Found water main crack on Huckleberry, repaired. Working with FEMA- \$66,000 in eligible work performed, \$446,000 in eligible work not yet performed.

COMMITTEE REPORTS:

**Executive Committee:** Gosen- no report

**Operations and maintenance:** Gosen- The mains in Sanford south of Saginaw Road have been shut off. Some buildings in Sanford still being demolished. Expect to find abandoned homes that have frozen over the winter. Lee water tower inspection completed; report received. No corrosion found. Bids have been requested for exterior cleaning at Jerome Water Tower. Mark Norton advised the District that grant dollars are available for water system studies. We probably would not qualify, as grants seem aimed at mapping lead pipes and our system is too new to have them.

**Business and Finance:** Grubaugh- Met 11/17, minutes sent. Board member questions were discussed. The draft 2021 budget was discussed by Rothman and any additions to budget were requested prior to December Board meeting. Rothman noted the need to buy or lease a new printer for the office- Everleigh is researching the options. Currently have 2 printers, but for some reason some of our office computers cannot talk to one of the printers and the other is more than 5 years old and is used to print our quarterly bills. Interest income has dropped due to the drop in interest rates.

**Policy** Page was absent.

**Human Resources:** Wray- JPR input requests were sent to Everleigh and Rose for rest of staff, Board members asked for input on Everleigh and Rose. JPRs to be delivered to staff in December.

UNFINISHED BUSINESS:

NEW BUSINESS: Kobisa thanked the Board and said his goodbyes, with thanks expressed by Board members. Gosen was thanked for his work on the Board and as Chair.

OTHER ITEMS:

PUBLIC COMMENT:

ADJOURN Meeting adjourned at 7:56 PM.

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*H. David Rothman*  
*C. R. Gosen*