

WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: DEC. 16, 2020

Board Members Present:

Barber, Lee
Roger Crockett, Lincoln
Rita Goul, Hope
Laura Grubaugh, Jerome
Christie Gustafson, Lee
Terry Hall, Edenville Joined 7:14 PM
Carl Hamann, Sanford
Dave Rothman, Hope Joined 7:10 PM
Bonnie Whaley, Sanford
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 12/16/2020

Approved: 12/12/

Public

Craig Gosen

Board Members Absent:

Bill Page, Edenville

MEETING LOCATION:

CALL TO ORDER: Acting Chair Wray called the meeting to order at 7:10 PM

PLEDGE TO THE FLAG AND ROLL CALL: Performed. 11 members were in attendance, a quorum

MINUTES: It was moved by Hamann, seconded by Crockett, to approve the minutes of the Nov. 18, 2020 meeting. Motion approved by roll call vote, 10/0.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Whaley, to approve payment of bills totaling \$54,237.98, checks 11945, 11948-11952, 11961, 11963-11978. Motion approved by roll call vote, 11/0. It was moved by Grubaugh, seconded by Crockett, to approve payroll totaling \$35,635.17, checks 11937-11944, 11946-11947, 11953-11960, 11962, plus 2 EFTs. Motion approved by roll call vote, 11/0.

BOARD MEETING CALENDAR FOR 2021: It was moved by Whaley, seconded by Gustafson, to approve the meeting calendar for 2021. Motion approved by roll call vote, 11/0.

CORRESPONDENCE: Wray noted that Edenville Township appointed Craig Gosen to replace Bill Page on the Board, effective the January Board meeting.

STAFF REPORTS: Everleigh- reported that shutoffs are on hold, pending outcome of legislation of in Michigan Congress. Staff is beginning the process of changing the accounting system account numbers

to comply with changes to the chart of accounts required in 2021. Staff also clearing end-of-year work for 2020. Board members wishing to receive meeting pay should return vouchers ASAP. Note that employees Everleigh and French will reach 5 years of employment in 2021.

Rose- leaks repaired due to a car/curb box incident. Seeking insurance settlement to over cost of our work. Replaced leaking meter, apparently due to freezing prior to current owner taking possession of property. Disconnects f=due to flooded homes. Stakeout activity continuing at a decreased rate.

COMMITTEE REPORTS:

Executive Committee: Wray-noted that election of officers and committee assignments will take place at January board meeting.

Operations and maintenance: Wood- Committee met Dec. 9. Applications are in for FEMA reimbursement for flood damage. WD#1 needs written input from Sanford Village regarding needs, if any, for water service in area South of Saginaw Road, where homes were washed away by flood. Decision is needed in 4-5 weeks, so WD#1 can apply for FEMA funds to assist in reimbursement of costs if new water service to that area is required. The OPTO system upgrade was quoted at \$7804.00. It was moved by Wood, seconded by Hamann, to approve \$7804 for the OPTO upgrade. After discussion, the motion was approved by roll call vote, 11/0. O&M recommends holding off on shutoffs pending legislature moving through Michigan Congress. It was moved by Wood, seconded by Crockett, to approve deferring shutoffs at this time. Motion approved by roll call vote, 11/0. Discussion of internet connection to new garage building. Connection will be made via Wi-Fi using antennas. It was moved by Wood, seconded by Hamann, to approve \$1300 for making the connection, via an IT Right project. Motion approved by roll call vote, 11/0. Employees want to build a kitchenette in office space. Benefits of moving dishwashing and other kitchen work out of garage space were discussed. It was moved by Wood, seconded by Whaley, to approve \$2,000 for materials for this project. Motion approves by roll call vote, 11/0. Wray noted the need for electrical and plumbing inspections for this work.

Business and Finance: Grubaugh- Committee met Dec. 15. FEMA funds are "obligated" for reimbursement of WD#1 expenses for flood recovery. Revenue and Expense report was discussed. It was moved by Grubaugh, seconded by Hamann, to approve funding of funded accounts as recommended in budget, for a total of \$78,250. Motion approved by roll call vote, 10/0 (Gustafson did not vote). The 2021 proposed budget was presented. It was moved by Wood, seconded by Hamann, to approve the 2021 draft budget. Motion approved by roll call vote, 10/0 (Gustafson did not vote). Investments were reported to be earning 0.09% in Michigan CLASS.

Policy: .Page absent, Whaley said no report, as committee did not meet.

Human Resources: Staff was excused from the meeting, pending a discussion of 2020 bonuses and 2021 pay. Wray discussed the proposed pay and bonuses. It was approved by Wray, seconded by Crockett, to approve the proposed bonuses to be paid in 2020 and the proposed 2021 pay for employees, effective Jan. 1, 2021. Motion approved by roll call vote, 10/0 (Gustafson did not vote). It

was moved by Wray, seconded by Wood, to approve an extra half day of paid time off for the morning of Christmas Eve and the morning of New Years Eve. In discussion, this has been a past WD#1 practice. Motion approved by roll call vote, 10/0 (Gustafson did not vote).

UNFINISHED BUSINESS: none

NEW BUSINESS: none

OTHER ITEMS: Wray noted that Gary Roth had passed away.

PUBLIC COMMENT: Mr. Gosen complemented the Bord on its work.

ADJOURN Meeting adjourned at 8:23 PM.

L. David Roth
Wray