

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: APRIL 15, 2020**

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Laura Grubaugh, Jerome
Carl Hamann, Sanford
Andy Kobisa, Hope
Bill Page, Edenville- Joined at 7:01 PM
Dave Rothman, Hope
Bill Stewart, Lee
George Whittington, Lee
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 4/15/2020

Approved: 4/19/20

CRG HOR

Board Members Absent:

Bonnie Whaley, Sanford

MEETING LOCATION: This meeting was conducted by teleconference in compliance with Governor Whitmer's Executive Order 2020-42.

CALL TO ORDER: The meeting was called to order by Gosen at 7:00 PM.

PLEDGE TO THE FLAG AND ROLL CALL: The pledge was performed. 10 Board members were in attendance, a quorum. Board member Page joined at 7:01 PM.

MINUTES: It was moved by Kobisa, seconded by Stewart, to approve the minutes of the March 18, 2020 meeting. Motion approved by roll call vote- 11/0.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of Water District #1 bills totaling \$113,409.56, checks 11559-11564, 11581-11590, 11597. Motion approved by roll call vote- 11/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of Water District #2 bills totaling \$55,000.00, checks 1366-1369. Motion approved by roll call vote- 11/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$37,395.16, checks 11565-11580, 11591-11596 and 2 electronic fund transfers. Motion approved by roll call vote-11/0.

CORRESPONDENCE: Gosen reported no correspondence. Rose reported that that the state inquired about the status of water shutoffs. Rose responded to the state that the District has not shut off service to any occupied buildings in WD#1 service area, in compliance with Executive Order.

STAFF REPORTS: Everleigh reported that 194 customers were in shutoff status and had been sent shutoff notices. A number called to complain and were informed that they were sent a shutoff notice because they would need a formal shutoff notice in order to qualify for public assistance. The District will not shut off water service to occupied dwellings at this time, in compliance with an Executive Order forbidding water shutoffs.

Rose reported that the District Board has put shutoffs on hold until April 13, However, the Executive Order has now been extended until May 1, with the possibility of further extension. After discussion, it was moved by Whittington, seconded by Stewart, to delay shutoffs until the 2nd quarter shutoff portion of billing cycle in July. Motion was approved by roll call vote- 11/0. Rose reported that the CCR is available on the District website and a printed version are available on request. Field staff is not currently going to customer homes, so the shop is getting cleaned and other maintenance performed. Staff bought the previously-approved pressure washer and cleaned the old water tank. Gosen asked when the seasonal workers would rejoin the workforce. Rose replied that current staff is sufficient during the stay-at-home order, so re-engaging seasonal help will be delayed.

COMMITTEE REPORTS:

Executive Committee: Gosen- no report

Operations and maintenance: Kobisa- no report. Upon inquiry, Wray reported on new building status – concrete floor finished, windows in, walls done, waiting for installation of doors and Consumers to connect power.

Business and Finance: Grubaugh- committee met 4/14/2020. \$1786.99 in hookup costs incurred in past month.

Policy: Page- no report.

Human Resources: Wray- no report

UNFINISHED BUSINESS: none

NEW BUSINESS: Rose reported that a customer site has not been connected to the water system. This is a new house, unoccupied, and will not be connected while Executive Orders do not allow it.. Everleigh that she and Martens are set up to work from home if necessary, but they are still working from the office.

OTHER ITEMS: none

PUBLIC COMMENT: No public present

ADJOURN It was moved by Kobisa, seconded by Stewart, to adjourn. Meeting adjourned at 7:22 PM.

L. David Rottman

C.R. Jones