

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY  
BOARD OF TRUSTEES MEETING MINUTES  
DATE: SEPT. 18, 2019**

**Board Members Present:**

Craig Gosen, Edenville  
Laura Grubaugh, Jerome  
Carl Hamann, Sanford  
Andy Kobisa, Hope  
Bill Page, Edenville  
Dave Rothman, Hope  
Bill Stewart, Lee  
George Whittington, Lee  
Mike Wood, Jerome  
Kevin Wray, Lincoln

**Staff Present:**

Rowan Everleigh  
Ron Rose

**Drafted:** 9/18/2019

**Approved:** 10/16/2019

LDR  
CRG

**Board Members Absent:**

Roger Crockett, Lincoln  
Bonnie Whaley, Sanford

**MEETING LOCATION:** Jerome Township Hall, 737 Beamish Road, Sanford, MI

**CALL TO ORDER:** Meeting called to order at 7:00 PM by Chairman Gosen

**PLEDGE TO THE FLAG AND ROLL CALL:** Pledge led by Gosen. 10 Board members in attendance, a quorum.

**MINUTES:** It was moved by Kobisa, seconded by Stewart, to approve minutes of the Aug. 21, 2019 meeting. Motion approved by voice vote.

**OPERATIONAL BILLS:** It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$66,248.94, checks 11242, 11253-11264, 11277-11282. Motion approved by roll call vote, 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#2 bills (bond payment) totaling \$40,908.72, check # 1348. Motion approved by roll call vote, 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$38,726.53, checks 11241, 11243-11252, 11265-11276 plus 2 EFTs. Motion approved by roll call vote, 10/0.

**CORRESPONDENCE:** Whittington and Kobisa have been contacted by USDA-Rural Development. There is a request from USDA-RD to carry an insurance policy sufficient to pay one year's bond payments. We will watch as this situation develops.

**STAFF REPORTS:** Everleigh reported that 854 accounts were penalized a total of \$7,179.82 for late payments. People whose property appeared on the tax rolls have been making past-due water

payments. People who had a permit issued for 46 S. Seven Mile Road have asked to have the permit transferred to a different property. The Board had no objection.

Rose reported that French has looked into the Code Authority issuing permits for properties that have meter connections not meeting WD#1 standards. French was advised of the long-standing issues between WD#1 and the Code Authority on this matter. French and Carlson operated all the check valves.

**COMMITTEE REPORTS:**

**Executive Committee:** Gosen- no report

**Operations and maintenance:** Kobisa- See minutes of Sept. 12, 2019 O&M meeting circulated to the Board. Gosen, Rose, and French researched other water utilities that might have a maximum service line length standard and found none. It was decided to advise customers with long service lines that they are responsible for running enough water through their system to keep the service line safely flushed out.

**Business and Finance:** Grubaugh- See minutes of Sept, 17, 2019 B&F meeting circulated to the Board. Grubaugh advised other Board members to make their requests for capital in the 2020 budget, as budget planning will begin soon.

**Policy Page-** No report.

**Human Resources:** Wray- Next month, Wray will circulate paperwork in preparation for Job Performance Reviews.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

OTHER ITEMS:

PUBLIC COMMENT: No public present

**ADJOURN** It was moved by Kobisa, seconded by Stewart, to adjourn. Meeting adjourned at 7:37 PM.

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*L. David Rothman*  
*C.R. Gosen*