

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: OCT. 16, 2019**

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Laura Grubaugh, Jerome
Carl Hamann, Sanford
Andy Kobisa, Hope
Bill Page, Edenville
Dave Rothman, Hope
Bill Stewart, Lee
Bonnie Whaley, Sanford
George Whittington, Lee
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 10/16/2019

Approved: *11/20/2019*

HR
CRG

Board Members Absent:

None

MEETING LOCATION: Jerome Township Hall, 737 Beamish Road, Sanford, MI

CALL TO ORDER: Chairman Gosen called the meeting to order at 7:00 PM

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed. All Board members were in attendance, a quorum.

MINUTES It was moved by Kobisa, seconded by Whittington, to approve the minutes of the Sept. 18, 2019 meeting. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$101,271.60, checks 11283-11284, 11297-11314, 11316-11325, 11334. Motion approved by roll call vote 12/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#2 local unit fees totaling \$57,000, checks 1349-1352. Motion approved by roll call vote, 12/0. It was moved by Grubaugh, seconded by Stewart, to approve payroll totaling \$38,532.98, checks 11285-11296, 11315, 11326-11333 and two EFTs. Motion approved by roll call vote, 12/0.

Approve 2019 tax roll list: It was moved by Grubaugh, seconded by Stewart, to approve the tax roll list. Motion approved by roll call vote, 12/0.

CORRESPONDENCE: Gosen will cover in Executive report.

STAFF REPORTS: Everleigh- ~90 customers remain on the shutoff list. Credit card payments are in active use.

Rose reported that shutoffs start tomorrow, System flushing is underway, 12 permits sold, 123 stakeouts.

COMMITTEE REPORTS:

Executive Committee: Gosen- discussions continue with City of Midland on service line connection agreement for persons bordering the Water District. A preliminary approval document was presented. It was moved by Wray, seconded by Kobisa, to approve the document. Motion approved by voice vote.

Operations and maintenance: Kobisa reported the Committee met Oct. 10 and provided minutes of the meeting.

Business and Finance: Grubaugh reported the Committee met Oct. 15 and provided minutes of the meeting.

Policy: Page reported that staff wrote up a policy for billing related to use of water-driven sump pumps and posted the policy to the WD#1 website. The policy will also be included in the WD#1 Policy binder.

Human Resources: Wray reported that JPR forms for the employees will be coming to Board members for comments on performance.

UNFINISHED BUSINESS: None

NEW BUSINESS: Hamann and Gosen discussed the Emergency Planning exercise run recently for township and county officials relating to failure of the Tittabawassee River dams.

OTHER ITEMS: None

PUBLIC COMMENT: No public present

ADJOURN It was moved by Kobisa, seconded by Whittington, to adjourn. Motion approved, meeting adjourned at 7:38 PM.

L. David Rothman
C. R. Gosen