

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES**

DATE:

Board Members Present:

Craig Gosen, Edenville
Laura Grubaugh, Jerome
Carl Hamann, Sanford
Andy Kobisa, Hope
Bill Page, Edenville
Dave Rothman, Hope
Bill Stewart, Lee
George Whittington, Lee
Mike Wood, Jerome
Kevin Wray, Lincoln

Staff Present:

Marilyn Reid
Ron Rose

Drafted: 5/15/2019

Approved: 6/19/19

*LDR
CAG*

Public:

Shelly Browning, Weinlander-Fitzhugh
Jake Sheltroun, Weinlander-Fitzhugh

Board Members Absent:

Roger Crockett, Lincoln
Bonnie Whaley, Sanford

MEETING LOCATION: Jerome Township Hall, 737 Beamish Road, Sanford, MI

CALL TO ORDER: Meeting was called to order at 7:00 PM by chairman Gosen

PLEDGE TO THE FLAG AND ROLL CALL: Pledge performed. Ten (10) Board members were in attendance, a quorum.

MINUTES: It was moved by Kobisa, seconded by Stewart, to approve the minutes. Motion approved by voice vote.

Audit Report: Representatives from Weinlander-Fitzhugh presented the audit report to the Board. No unusual findings, audit results were acceptable.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of bills for Water District #1 totaling \$61,964.81, checks numbered 11026-11027, 11031-11034, 11042, 11053, 11055-11065. Motion approved by roll call vote 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of bills for Water District #2 totaling \$12,550.00, checks numbered 1336-1339. Motion approved by roll call vote 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of payroll totaling \$37,281.52, checks numbered 11028-11030, 11035-11041, 11043-11052, 11054, 11066. Motion approved by roll call vote 10/0.

CORRESPONDENCE: none received

STAFF REPORTS: Reid- Bills totaling \$330,943.21 were mailed this week. Provided quarterly summary of bank accounts for 1Q2019. Health insurance issues to be discussed under HR report.

Rose- 151 stakeouts, spring water mains flushing complete, hydrants and valves being operated. The jockey pump replacement has taken place. The OPTO computer has been replaced, some issues between Progressive and IT Right in making new computer operative. 5 permits sold. Rose brought up a problem with a new homeowner who ran up a large water bill with a water-operated sump pump. Gosen noted that WD#1 policy is that the Lost Water Policy cannot be applied to bills caused by water-operated sump pumps

COMMITTEE REPORTS:

Executive Committee: Gosen- no report

Operations and maintenance: Kobisa- committee met May 8, minutes sent to Board. Brought up matter of 61 E. Lakeshore Drive, where a water connection permit was purchased, but never used and has expired. New property owner wants to connect to city water. Board agreed that only cost to new homeowner will be cost difference between original permit cost and current permit cost, in this case, no cost. Staff getting bids to remove trees on property around WD#1 office.

Business and Finance: Grubaugh- committee met May 14, minutes provided to Board. Noted that employee French had completed 2 classes in the WETS program, with acceptable grades. Reimbursement requested of \$492 and \$433, respectively for the two classes. It was moved by Grubaugh, seconded by Stewart, to reimbursement French. Motion approved by roll call vote 10/0.

Policy: Page- no report. Regarding the policy to deny lost water policy to water-operated sump pumps, the Board agreed that a notice to this effect will be added to the WD#1 web page.

Human Resources: Wray- Issues continue with health insurance and dental insurance. Aaron Mead left in December, but we were billed for his insurance through April. BCBMS will refund the premiums Feb-April, but cannot roll back premiums for January because Mead used the insurance in January. Stephanie became eligible for insurance coverage in March, but we were not billed for her insurance until mid-May. Board has agreed to allow Stephanie to pay off the ~\$1500 in premium cost for past months over the next 12 months. It was moved by Stewart, seconded by Kobisa, to approve the 12 month payoff period, with an agreement for complete payment in case Stephanie leaves our employment before then. Motion approved by roll call vote, 10/0. The Board has agreed to start the search for a different insurance agency for BCBMS and Delta Dental insurance, to be effective at the beginning of our next plan year in September.

Kobisa noted that the O&M Committee would solicit bids for a new pole building to replace the old water tank, which has become unsightly.

UNFINISHED BUSINESS: none

☺

NEW BUSINESS: none

OTHER ITEMS: none

PUBLIC COMMENT: none

ADJOURN It was moved by Kobisa, seconded by Stewart, to adjourn. Meeting adjourned at 8:15 PM.

L. David Rothman
C.R. Bosen