

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**DATE: 1/15/2020**

**Board Members Present:**

Roger Crockett, Lincoln  
Craig Gosen, Edenville  
Laura Grubaugh, Jerome  
Carl Hamann, Sanford  
Andy Kobisa, Hope  
Bill Page, Edenville  
Dave Rothman, Hope  
Bill Stewart, Lee  
Bonnie Whaley, Sanford  
Kevin Wray, Lincoln

**Staff Present:**

Rowan Everleigh  
Ron Rose  
Jim Benton

**Drafted:** 1/15/2020

**Approved:** 2/18/2020

*LRR*  
*CRW*

**Board Members Absent:**

George Whittington, Lee  
Mike Wood, Jerome

**MEETING LOCATION:** Jerome Township Hall, 737 Beamish Road, Sanford, MI

**CALL TO ORDER:** Rothman called the meeting to order at 7:00 PM

**PLEDGE TO THE FLAG AND ROLL CALL:** The Pledge was performed. 10 Board members were present, a quorum.

**Election of Officers:** Rothman called for nominations for the office of Chair of the Board. Wray nominated Gosen, seconded by Stewart. There were no other nominations. Gosen was elected by unanimous voice vote. Gosen then called for nominations for Vice-Chair of the Board. Kobisa nominated Wray, seconded by Stewart. There were no other nominations. Wray was elected by unanimous voice vote. Gosen called for nominations for the office of Treasurer. Wray nominated Grubaugh, seconded by Kobisa. There were no other nominations. Grubaugh was elected by unanimous voice vote. Wray nominated Rothman, seconded by Stewart. There were no other nominations. Rothman was elected by unanimous voice vote.

**MINUTES:** It was moved by Kobisa, seconded by Stewart, to approve the minutes of the Dec. 18, 2018 meeting. Motion approved by voice vote.

**OPERATIONAL BILLS:** It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$74,813.01, checks 11426-11431, 11447-11452, 11454-11460, 11468. Motion approved by roll call vote, 10/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$55,500, checks 1357-1360. Motion approved by roll call voter, 10/0. It was moved by

Grubaugh, seconded by Stewart, to approve payroll totaling \$47,016.77, checks 11432-11446, 11453, 11461-11467, 11469-11470. Motion approved by roll call vote, 10/0.

CORRESPONDENCE: None

STAFF REPORTS: Everleigh- Shutoffs start tomorrow, 72 accounts current scheduled for shutoff. Staff preparing for audit March 3. Records retention work is in progress.

Rose- 1 permit sold. The radio system has had problems in the ice storms this winter. The City would prefer to cap off the old 12" main (not currently in service) and demolish the pit house. The District would like to retain the future option of using the old 12" main, is OK with demolition of the house. Proposal is to cut the old water line and put a valve on the end of it.

COMMITTEE REPORTS:

**Executive Committee:** Gosen- no report

**Operations and maintenance:** O&M- Kobisa- Committee met Jan. 9, 2020, minutes provided by Board by email. Kobisa circulated copies of bids for the new building. It was moved by Kobisa, seconded by Stewart, to accept the bid by Rock Development and amend the 2020 budget by adding a capital project line with a budget of \$100,000 for the new building. Motion approved by roll call vote, 9/0 with one abstention (Wray). Rock Development will next provide a schedule for the project.

**Business and Finance:** Grubaugh- Committee met 1/14/2020, minutes provided by Grubaugh at the meeting and reviewed.

**Policy:** Page- no report

**Human Resources:** Wray- no report

UNFINISHED BUSINESS: None

NEW BUSINESS: None

OTHER ITEMS: None

PUBLIC COMMENT: No public comments

ADJOURN Meeting adjourned at 7:36 PM.

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*L. David Rothman*  
*C. L. Gosen*