

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY
BOARD OF TRUSTEES MEETING MINUTES
DATE: FEB. 19, 2020**

Board Members Present:

Roger Crockett, Lincoln
Craig Gosen, Edenville
Laura Grubaugh, Jerome
Carl Hamann, Sanford
Andy Kobisa, Hope
Bill Page, Edenville
Dave Rothman, Hope
Bill Stewart, Lee
Bonnie Whaley, Sanford
George Whittington, Lee
Kevin Wray, Lincoln

Staff Present:

Rowan Everleigh
Ron Rose

Drafted: 2/19/2020

Approved: 3/18/2020

LDR
CRG

Public present:

William Cresswell

Board Members Absent:

Mike Wood, Jerome

MEETING LOCATION: Jerome Township Hall, 737 Beamish Road, Sanford, MI

CALL TO ORDER: Meeting was called to order by Gosen at 7:00 PM.

PLEDGE TO THE FLAG AND ROLL CALL: Gosen led the Pledge. Eleven Board members were in attendance, a quorum.

MINUTES: It was moved by Kobisa, seconded by Stewart, to approve the minutes of the January 15, 2020 meeting, with one amendment to indicate a 12" pipe rather than a 12' pipe as in the original draft minutes. Motion approved by voice vote.

OPERATIONAL BILLS: It was moved by Grubaugh, seconded by Stewart, to approve payment of WD#1 bills totaling \$90,529.02, checks numbered 11471-11482, 11492-11493, 11495-11498, 11500-11503, 11511, 11523-11527. Motion approved by roll call vote, 11/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of local unit fees from WD#2 totaling \$37,672, checks numbered 1351-1355. Motion approved by roll call vote, 11/0. It was moved by Grubaugh, seconded by Stewart, to approve payment of payroll totaling \$53,682.80, checks numbered 11483-11491, 11494, 11504-11510, 11512-11522. Motion approved by roll call vote, 11/0.

CORRESPONDENCE: Gosen reported sending an email to Brad in City of Midland regarding the extension of service lines. Brad is out of the office, so has not responded.

STAFF REPORTS: Everleigh- 4557 bills mailed, Nate will be subscribing to our medical insurance plan on April 1, 2020. Staff is prepared for the March 2-3 audit.

Rose reported that staff responded to 3 emergency calls. Staff repaired 11 meters and 7 radios, plus replacing the occasional "08" meter as found.

COMMITTEE REPORTS:

Executive Committee: Gosen- no report

Operations and maintenance: Kobisa- committee met 2/13, minutes provided to the Board members. The GIS project is moving forward, quote received from Wade-Trim for completion of their work, \$32,500. It was moved by Kobisa, seconded by Stewart, to approve the \$32,500 expense and amend the 2020 budget accordingly. Motion approved by roll call vote, 11/0. It was noted that the GIS data will be stored on the "cloud" by arrangement with Wade-Trim. Kobisa noted the proposed new pole building will be lengthened and increased in height, for an additional cost of \$10,000 over the previously-approved \$100,000 budget. It was moved by Kobisa, seconded by Stewart, to approve the additional \$10,000 and amend the 2020 Budget accordingly. Motion approved by roll call vote, 10/0 with Wray abstaining due to conflict of interest. Staff will contact Yeager Asphalt to deal with the elevation difference between the parking lot and the new building floor. The project to remodel the office building to put in a kitchen facility is presently on hold. The new pickup truck is in service and came in under budget.

Business and Finance: Grubaugh reported the committee met 2/17. Minutes of the meeting were distributed to the Board.

Policy : Page- no report

Human Resources: Wray- no report

UNFINISHED BUSINESS: none

NEW BUSINESS: none

OTHER ITEMS: none

PUBLIC COMMENT: Mr. William Cresswell reported that he had recently moved into a house that had been vacant for ~2 years and his water was shut off some time later due to non-payment, but he says he received no mailings from the District regarding his bill. He recommended the District find a better way to communicate billing practices to new customers.

ADJOURN It was moved by Whittington, seconded by Kobisa, to adjourn. Motion approved by voice vote. Meeting adjourned at 7:29 PM.

L. David Rothman
C. P. Gosen