

**WATER DISTRICT NO. 1 OF MIDLAND COUNTY**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**DATE: NOV. 21, 2018**

**Board Members Present:**

Roger Crockett, Lincoln  
Craig Gosen, Edenville  
Laura Grubaugh, Jerome  
Carl Hamann, Sanford  
Andy Kobisa, Hope  
Dave Rothman, Hope  
Bill Stewart, Lee  
Bonnie Whaley, Sanford  
George Whittington, Lee  
Mike Wood, Jerome  
Kevin Wray, Lincoln

**Staff Present:**

Aaron Mead

**Drafted:** 11/21/2018

**Approved:** 12/19/2018



**Board Members Absent:**

Bill Page, Edenville

**MEETING LOCATION:** Jerome Township Hall, 737 Beamish Road, Sanford, MI

**CALL TO ORDER:** Chairman Gosen called the meeting to order at 7:00 PM.

**PLEDGE TO THE FLAG AND ROLL CALL:** Performed. 11 members were present, a quorum.

**MINUTES** It was moved by Kobisa, seconded by Stewart, to approve the minutes of the Oct. , 2018 meeting. Motion passed by voice vote.

**OPERATIONAL BILLS:** It was moved by Rothman, seconded by Stewart, to approve payment of Water District 1 bills totaling \$78,821.04, checks 10795-10844 (checks 10828 and 10829 were voided). Motion approved by roll call vote, 11/0. It was moved by Rothman, seconded by Stewart, to approve payment of Water District 2 local unit fee payouts totaling \$12,750.00, checks 1318-1322 check 1321 was voided). Motion approved by roll call vote, 11/0. It was moved by Rothman, seconded by Stewart, to approve payroll totaling \$41,482.17, checks 10803-10830. Motion approved by roll call vote, 11/0.

**CORRESPONDENCE:** Wray reported receiving a notice of resignation from Aaron Mead.

**STAFF REPORTS:** Mead reported that Old Oak Trails had a Lost Water situation due to a main break within their park. Staff is dealing with this according to policy. Bills were sent out last week to 4508 customers. Lost water was granted to a property in Jerome Township. Mead also noted that insurance required that Board members receiving meeting pay must be covered by Workman's Comp unless they opt out. Mead provided the opt-out form and a resolution for the Board to pass.

Mead reported for Rose that there were 2 meter change-outs, 19 final reads, 11 meter sets, 10 permits sold and 224 stakeouts in the past month.

It was moved by Gosen, seconded by Stewart, to adopt the Workman's Comp opt-out resolution. Motion passed by roll call vote, 11/0.

COMMITTEE REPORTS:

**Executive Committee:** Gosen- no report.

**Operations and maintenance:** Kobisa reported the O&M Committee met Nov. 8, 2018 and reviewed the provided minutes of the meeting.

**Business and Finance:** Rothman reported that the B&F Committee met Nov. 20, 2018 and reviewed the provided minutes of the meeting. There was a suggestion that Seasonal Employee pay needs review. Copies of the proposed 2019 meeting were provided to Board members, requesting input before final approval at the December Board meeting.

**Policy:** Page- no report.

**Human Resources:** Wray- HR Committee will finalize review of staff wages in December, to be presented for Board approval in that same month's meeting.

UNFINISHED BUSINESS: none

NEW BUSINESS: none

OTHER ITEMS: none

PUBLIC COMMENT: +none

ADJOURN It was moved by Kobisa, seconded by Stewart to adjourn. Motion approved by voice vote. Meeting adjourned at 7:55 PM.

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*h. David Rothman*  
*CP Gosen*